

# Kern Council of Governments

## Transportation Development Act-Article 3 Bicycle and Pedestrian Facilities Claim

### **I. General Information**

- A. Eligible Claimants:** The County of Kern and the incorporated cities of Arvin, Bakersfield, California City, Delano, Maricopa, McFarland, Ridgecrest, Shafter, Taft, Tehachapi and Wasco.
- B. Filing Deadline:** Article 3 claims must be filed on or before Monday July 15, 2019 .Claims will not be considered filed until all forms, documents and supporting information have been received at the offices of the Kern Council of Governments.
- C. Claim Guidelines:** Claims shall be filed in accordance with California Public Utilities Code Section 99234, associated California Department of Transportation administrative regulations and Kern Council of Governments Transportation Development Act Rules and Regulations.
- D. Claim Format:** Claims shall be filed on the forms prescribed by the Kern Council of Governments.
- E. Funding Priorities:**
- First Priority:** Bicycle Parking Facilities and Bicycle Safety Programs.
- Second Priority:** After all claims for First Priority projects have been satisfied the remaining funding shall be divided seventy (70%) percent to bicycle travel facilities projects and thirty (30%) to pedestrian projects. Projects proposed for funding will be evaluated either as a bicycle travel facility project, or as a pedestrian project, according to identification of the project by the submitting agency.
- F. Claimant Funding Limitation:** Not more than forty (40) percent of the available annual apportionment shall be approve for allocation to any single claimant, unless all other claims filed for the same period have been satisfied. Projects must be completed within three (3) years of funding allocation. If the project is not completed within the three (3) year time period the funding allocation will lapse, and any funding disbursed for the project will be refunded to the Kern Council of Governments and added to the unallocated funding pool. The funding will be reallocated in the next program funding cycle.
- G. Claiming Allocations:** The Kern Council of Governments must be notified, in writing,

not more than thirty (30) days prior to project initiation requesting transfer of funds to the claimant. Supporting documentation (such as an executed construction contract, sales receipt, etc.) substantiating the claim must be provided at that time.

**II. Part 1-Claimant Information**

Provide agency identification and contact location. Identify a single representative to act as the liaison with the Kern Council of Governments on ALL matters related to this claim.

**Part 2-Financial Assurances**

Have the individual authorized by the claimant's governing body to approve the execution and filing of the claim and the individual responsible for the financial information sign and date the claim form.

**III. Facilities/Project Description**

**IV. Project Evaluation Worksheet**

- A. Bicycle Parking Facility and Bicycle Safety Program Criteria
- B. Bicycle Travel Facility Criteria
- C. Pedestrian Facility Criteria

**Transportation Development Act Article 3 Program  
Bicycle and Pedestrian Facilities Claim**

**II. Part I**

**Claimant Information**

(include this sheet with each application)

**A. Claimant**

Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Office Address: \_\_\_\_\_

City/State/Zipcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

**B. Contact Person**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Office Address: \_\_\_\_\_

City/State/Zipcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Transportation Development Act Article 3 Program  
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**II. Part 2**

**Financial Assurances**

(include this sheet with each application)

Claimant: \_\_\_\_\_ Fiscal Year \_\_\_\_\_

A. Claim: Claimant hereby claims, subject to the approval of the Kern Council of Governments, Local Transportation Funds apportioned pursuant to California Public Utilities Code Section 99233.3 in the amount of \$\_\_\_\_\_.

B. Compliance Assurances: Claimant hereby certifies that as a condition of receiving funds pursuant to California Public Utilities Code Section 99234 it will ensure that:

1. All funds will be expended in compliance with the requirements of Public Utilities Code Section 99234, applicable California administrative regulations and the Kern Council of Government's Transportation Development Act Rules and Regulations.
2. All funds will be expended in accordance with project description(s) and budget(s) describe in this claim, attached hereto and made a part hereof, by this reference.

These assurances are given in consideration and for the purpose of obtaining funds apportioned for bicycle and pedestrian uses pursuant to Public Utilities Code, Division 10, Part 11, Chapter 4 of the State of California.

The person whose signature appears below has been authorized to provide the assurances cited above and prepare, submit and execute this claim on behalf of the claimant.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

C. Financial Assurances: I hereby attest to the reasonableness and accuracy of the financial information presented in this claim on behalf of the claimant and assure that the funds will be expended in accordance with the proposed budget.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

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**Part III**

**Facilities/Project Description**

(Include this sheet with each project proposal)

A. Project Title: \_\_\_\_\_

B: Project Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C: Location: \_\_\_\_\_

\_\_\_\_\_

D: When will this project be completed? \_\_\_\_\_

E: What agency is responsible for maintenance of this project? \_\_\_\_\_

F. Budget:

Design and Engineering \$ \_\_\_\_\_

Construction \$ \_\_\_\_\_

Equipment and Installation \$ \_\_\_\_\_

Other (Specify) \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL COST \$ \_\_\_\_\_

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**Part V. Project Evaluation**  
**Bicycle Parking Facility Criteria**

A. Location where the bicycle rack or bicycle locker will be installed: \_\_\_\_\_

\_\_\_\_\_

B. Currently Available Parking Spaces at the Project Location:

Automobile \_\_\_\_\_

Bicycle \_\_\_\_\_

C. Maximum Funding:

Each eligible jurisdiction may claim up to \$3,000 annually. Jurisdictions may claim additional allocations with permission from donor jurisdictions. Total program funding for bicycle parking shall not exceed \$36,000 annually.

**Part V. Project Evaluation**  
**Bicycle Safety Program**

A. Proposed activities for this bicycle safety program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Maximum Funding:

Each eligible jurisdiction may claim up to \$2,000 annually. Jurisdictions may claim additional allocations with permission from donor jurisdictions. Total program funding for bicycle safety shall not exceed \$24,000 annually.

Transportation Development Act Article 3 Program  
 Bicycle and Pedestrian Facilities Claim  
**Part V. Project Evaluation**  
**Bicycle Travel Facilities Criteria**

**A. PLANNING AND DESIGN**

1. The proposed facility must conform to the Highway Design Manual, Chapter 1000, Bikeway Planning and Design Criteria.

**B. SAFETY**

1. There have been \_\_\_\_\_ accidents involving bicycles in the corridor to be served by the proposed facility during the last three (3) years.

1a. Source of information concerning accidents: \_\_\_\_\_

<u>Facility Class</u>	<u>Accident Range</u>	<u>Points</u>
II & III	0-2	5
II & III	3-5	10
II & III	6 or more	15
I	Not Applicable	15

2. The most recent count of average daily traffic on the corridor proposed for the bicycle travel facility is \_\_\_\_\_ ADT.

2a. Source of information on Average Daily Traffic: \_\_\_\_\_.

<u>Facility Class</u>	<u>Average Daily Traffic</u>	<u>Points</u>
II & III	Less than 2,000	5
II & III	2,001 to 8,000	10
II & III	8,001 to 15,000	15
II & III	More than 15,000	20

I Not Applicable 20

3. Existing facilities standards

Existing facility complies with all Caltrans design and operational standards 0 points

Existing facility has some Caltrans design and operational deficiencies (i.e. narrow shoulder, high traffic volumes, etc.) 2 points

Existing facility is unsafe according Caltrans design standards (i.e. no shoulder, bicycles and pedestrians in travel way, etc.) 5 points

**B: SAFETY TOTAL** \_\_\_\_\_

**C: NEED**

1. The proposed project is within 1/4 mile (1,320 feet) of the following attractions:

<u>Number</u>	<u>Attraction Type</u>	<u>Points</u>	<u>Number X Points</u>
_____	School	6	_____
_____	Commercial Center	5	_____
_____	Office/Industrial Sites	5	_____

Note: The number of schools and other attractions within the 1/4 mile (1,320 foot) corridor shall be allocated points on the following basis:

Schools: 6 points each (no limit)

Commercial Centers: 5 points per 10,000 square feet of store area. (Maximum 20 points)

Office/Industrial Sites: 5 points per 20 employees per each site. (Maximum 20 points)

**C: NEED TOTAL** \_\_\_\_\_

**D: SYSTEM IMPROVEMENT AND CONTINUITY**

1. Does the proposed project eliminate gaps in the bikeway system or serves as a link between communities or other systems?



Yes 10 points

No 0 points

2. Does the proposed project upgrade the bicycle travel facility system in any of the following manners?

<u>Description</u>	<u>Facility Class</u>	<u>Points</u>
Eliminates on-street parking	III	10
Provide a physical barrier for bicycles	II	10
Separates bicycles from automobile traffic	I	10
<b>D: SYSTEM IMPROVEMENT AND CONTINUITY TOTAL</b>		_____

**E. LOCAL MATCHING FUNDS**

1. Percentage of total cost:

<u>Percentage of Total Cost</u>	<u>Points</u>
No match	0 points
Greater than 0% but less than 5%	5 points
5% but less than 10%	10 points
10% but less than 15%	15 points
Greater than 15%	20 points

2. Source of matching funds: \_\_\_\_\_

**E: LOCAL MATCHING FUNDS TOTAL** \_\_\_\_\_

**F: TOTAL POINTS (B + C + D + E) =** \_\_\_\_\_

Transportation Development Act Article 3 Program  
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**Part V. Project Evaluation Criteria**  
**Pedestrian Facilities Criteria**

A. PROJECT ELIGIBILITY

1. Does the proposed project represent only **new** sidewalks or pedestrian bridges on or across arterial or collector streets, freeways, expressways or railroads? YES NO
2. If the proposed facility is planned to occupy a right-of-way other than that of the local jurisdiction, have proper permits or other written permission been obtained? YES NO

B. SAFETY

1. There have been \_\_\_\_\_ traffic accidents involving pedestrians in the proposed project corridor during the last three (3) years.

1a. Source of information concerning accidents \_\_\_\_\_

<b>No. of Accidents</b>	<b>Points</b>
0	0
1 or 2	5
3 to 5	10
More than 6	15

2. The most recent count of average daily traffic on the corridor proposed for the pedestrian facility is \_\_\_\_\_ ADT.

2a. Source of information on Average Daily Traffic \_\_\_\_\_.

<b>Average Daily Traffic</b>	<b>Points</b>
Less than 2,000	5
2,001 to 8,000	10

8,001 to 15,000 15  
 More than 15,000 20

3. Existing facilities standards

Existing facility complies with all Caltrans design and operational standards 0 points  
 Existing facility has some Caltrans design and operational deficiencies (i.e. narrow shoulder, high traffic volumes, etc.) 2 points  
 Existing facility is unsafe according Caltrans design standards (i.e. no shoulder, bicycles and pedestrians in travel way, etc.) 5 points

**B: SAFETY TOTAL** \_\_\_\_\_

**C: NEED**

1. The proposed project is within 1/4 mile (1,320 feet) of the following attractions:

<u>Number</u>	<u>Attraction Type</u>	<u>Points</u>	<u>Number X Points</u>
_____	School	6	_____
_____	Commercial Center	5	_____
_____	Office/Industrial Sites	5	_____

Note: The number of schools and other attractions within the 1/4 mile (1,320 foot) corridor shall be allocated points on the following basis:

Schools: 6 points each (no limit)

Commercial Centers: 5 points per 10,000 square feet of store area. (Maximum 20 points)

Office/Industrial Sites: 5 points per 20 employees per each site. (Maximum 20 points)

**C: NEED TOTAL** \_\_\_\_\_

**D: SYSTEM IMPROVEMENT AND CONTINUITY**

1. Does the proposed project eliminate gaps in the pedestrian system or serves as a link between communities or other systems?

Yes            10 points  
No             0 points

2. Does the proposed project upgrade the pedestrian facility system in any of the following manners?

<u>Upgrade Description</u>	<u>Points</u>
Provide a physical barrier for pedestrians	10
Separates pedestrians from automobile traffic	10

**D: SYSTEM IMPROVEMENT AND CONTINUITY TOTAL**

**E. LOCAL MATCHING FUNDS**

<u>Percentage of Total Cost</u>	<u>Points</u>
No match	0 points
Greater than 0% but less than 5%	5 points
5% but less than 10%	10 points
10% but less than 15%	15 points
Greater than 15%	20 points

2. Source of matching funds: \_\_\_\_\_

**E: MATCHING FUNDS TOTAL** \_\_\_\_\_

**F: TOTAL POINTS (B + C + D + E) =** \_\_\_\_\_