Kern Council of Governments

Transportation Development Act-Article 3
Bicycle and Pedestrian Facilities Claim

I. General Information

A. Eligible Claimants: The County of Kern and the incorporated cities of Arvin, Bakersfield, California City, Delano, Maricopa, McFarland, Ridgecrest, Shafter, Taft, Tehachapi and Wasco.

B. Filing Deadline: Article 3 claims must be filed on or before Monday July 15, 2019. Claims will not be considered filed until all forms, documents and supporting information have been received at the offices of the Kern Council of Governments.

C. Claim Guidelines: Claims shall be filed in accordance with California Public Utilities Code Section 99234, associated California Department of Transportation administrative regulations and Kern Council of Governments Transportation Development Act Rules and Regulations.

D. Claim Format: Claims shall be filed on the forms prescribed by the Kern Council of Governments.

E. Funding Priorities:

First Priority: Bicycle Parking Facilities and Bicycle Safety Programs.

Second Priority: After all claims for First Priority projects have been satisfied the remaining funding shall be divided seventy (70%) percent to bicycle travel facilities projects and thirty (30%) to pedestrian projects. Projects proposed for funding will be evaluated either as a bicycle travel facility project, or as a pedestrian project, according to identification of the project by the submitting agency.

F. Claimant Funding Limitation: Not more than forty (40) percent of the available annual apportionment shall be approve for allocation to any single claimant, unless all other claims filed for the same period have been satisfied. Projects must be completed within three (3) years of funding allocation. If the project is not completed within the three (3) year time period the funding allocation will lapse, and any funding disbursed for the project will be refunded to the Kern Council of Governments and added to the unallocated funding pool. The funding will be reallocated in the next program funding cycle.

G. Claiming Allocations: The Kern Council of Governments must be notified, in writing,
not more than thirty (30) days prior to project initiation requesting transfer of funds to the
claimant. Supporting documentation (such as an executed construction contract, sales
receipt, etc.) substantiating the claim must be provided at that time.

II.  Part 1-Claimant Information

Provide agency identification and contact location. Identify a single representative to act
as the liaison with the Kern Council of Governments on ALL matters related to this
claim.

Part 2-Financial Assurances

Have the individual authorized by the claimant’s governing body to approve the
execution and filing of the claim and the individual responsible for the financial
information sign and date the claim form.

III.  Facilities/Project Description

IV.  Project Evaluation Worksheet

A.  Bicycle Parking Facility and Bicycle Safety Program Criteria
B.  Bicycle Travel Facility Criteria
C.  Pedestrian Facility Criteria
Transportation Development Act Article 3 Program
Bicycle and Pedestrian Facilities Claim
II. Part I
Claimant Information
(include this sheet with each application)

A. Claimant
Agency: ________________________________________________________________
Mailing Address: _________________________________________________________
Office Address: ___________________________________________________________
City/State/Zipcode: _______________________________________________________
Telephone: __________________ FAX: __________________ E-mail: ________________

B. Contact Person
Name: _________________________________________________________________
Title: _________________________________________________________________
Department: _____________________________________________________________
Office Address: _________________________________________________________
City/State/Zipcode: _______________________________________________________
Telephone: __________________ FAX: __________________ E-mail: ________________
Transportation Development Act Article 3 Program
Bicycle and Pedestrian Facilities Claim

II. Part 2
Financial Assurances
(include this sheet with each application)

Claimant: ___________________________   Fiscal Year _____________

A. Claim: Claimant hereby claims, subject to the approval of the Kern Council of
Governments, Local Transportation Funds apportioned pursuant to California Public Utilities
Code Section 99233.3 in the amount of $ ________________.

B. Compliance Assurances: Claimant hereby certifies that as a condition of receiving funds
pursuant to California Public Utilities Code Section 99234 it will ensure that:

1. All funds will be expended in compliance with the requirements of Public Utilities Code
Section 99234, applicable California administrative regulations and the Kern Council of
Government’s Transportation Development Act Rules and Regulations.

2. All funds will be expended in accordance with project description(s) and budget(s)
describe in this claim, attached hereto and made a part hereof, by this reference.

These assurances are given in consideration and for the purpose of obtaining funds apportioned
for bicycle and pedestrian uses pursuant to Public Utilities Code, Division 10, Part 11, Chapter 4
of the State of California.

The person whose signature appears below has been authorized to provide the assurances cited
above and prepare, submit and execute this claim on behalf of the claimant.

By: __________________________________ Date: ______________
    Signature

Title: ___________________________________

C. Financial Assurances: I hereby attest to the reasonableness and accuracy of the financial
information presented in this claim on behalf of the claimant and assure that the funds will be
expended in accordance with the proposed budget.

By: __________________________________ Date: ______________
    Signature

Title: ___________________________________
Transportation Development Act Article 3 Program
Bicycle and Pedestrian Facilities Claim

Part III
Facilities/Project Description
(Include this sheet with each project proposal)

A. Project Title:_____________________________________________________________

B: Project Description:_______________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

C: Location:________________________________________________________________
______________________________________________________________________________

D: When will this project be completed?________________________________________

E: What agency is responsible for maintenance of this project?________________________

F. Budget:

Design and Engineering       $________________

Construction        $________________

Equipment and Installation      $_________________

Other (Specify)________________________   $_________________

TOTAL COST $________________
Transportation Development Act Article 3 Program
Bicycle and Pedestrian Facilities Claim

Part V. Project Evaluation
Bicycle Parking Facility Criteria

A. Location where the bicycle rack or bicycle locker will be installed:_____________________
______________________________________________________________________________

B. Currently Available Parking Spaces at the Project Location:

   Automobile_____________

   Bicycle_________________

C. Maximum Funding:
   Each eligible jurisdiction may claim up to $3,000 annually. Jurisdictions may claim additional allocations with permission from donor jurisdictions. Total program funding for bicycle parking shall not exceed $36,000 annually.

Part V. Project Evaluation
Bicycle Safety Program

A. Proposed activities for this bicycle safety program:______________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

B. Maximum Funding:
   Each eligible jurisdiction may claim up to $2,000 annually. Jurisdictions may claim additional allocations with permission from donor jurisdictions. Total program funding for bicycle safety shall not exceed $24,000 annually.
A. PLANNING AND DESIGN

1. The proposed facility must conform to the Highway Design Manual, Chapter 1000, Bikeway Planning and Design Criteria.

B. SAFETY

1. There have been _______ accidents involving bicycles in the corridor to be served by the proposed facility during the last three (3) years.

1a. Source of information concerning accidents:__________________________________________

<table>
<thead>
<tr>
<th>Facility Class</th>
<th>Accident Range</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>II &amp; III</td>
<td>0-2</td>
<td>5</td>
</tr>
<tr>
<td>II &amp; III</td>
<td>3-5</td>
<td>10</td>
</tr>
<tr>
<td>II &amp; III</td>
<td>6 or more</td>
<td>15</td>
</tr>
<tr>
<td>I</td>
<td>Not Applicable</td>
<td>15</td>
</tr>
</tbody>
</table>

2. The most recent count of average daily traffic on the corridor proposed for the bicycle travel facility is _______ ADT.

2a. Source of information on Average Daily Traffic:_______________________________________

<table>
<thead>
<tr>
<th>Facility Class</th>
<th>Average Daily Traffic</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>II &amp; III</td>
<td>Less than 2,000</td>
<td>5</td>
</tr>
<tr>
<td>II &amp; III</td>
<td>2,001 to 8,000</td>
<td>10</td>
</tr>
<tr>
<td>II &amp; III</td>
<td>8,001 to 15,000</td>
<td>15</td>
</tr>
<tr>
<td>II &amp; III</td>
<td>More than 15,000</td>
<td>20</td>
</tr>
</tbody>
</table>
I                  Not Applicable   20

3. Existing facilities standards

Existing facility complies with all Caltrans design and operational standards 0 points

Existing facility has some Caltrans design and operational deficiencies 2 points
(i.e. narrow shoulder, high traffic volumes, etc.)

Existing facility is unsafe according Caltrans design standards 5 points
(i.e. no shoulder, bicycles and pedestrians in travel way, etc.)

**B: SAFETY TOTAL ____________**

C: NEED

1. The proposed project is within 1/4 mile (1,320 feet) of the following attractions:

<table>
<thead>
<tr>
<th>Number</th>
<th>Attraction Type</th>
<th>Points</th>
<th>Number X Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>School</td>
<td>6</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>Commercial Center</td>
<td>5</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>Office/Industrial Sites</td>
<td>5</td>
<td>_____</td>
</tr>
</tbody>
</table>

Note: The number of schools and other attractions within the 1/4 mile (1,320 foot) corridor shall be allocated points on the following basis:

Schools: 6 points each (no limit)

Commercial Centers: 5 points per 10,000 square feet of store area. (Maximum 20 points)

Office/Industrial Sites: 5 points per 20 employees per each site. (Maximum 20 points)

**C: NEED TOTAL ____________**

D: SYSTEM IMPROVEMENT AND CONTINUITY

1. Does the proposed project eliminate gaps in the bikeway system or serves as a link between communities or other systems?
Yes 10 points
No 0 points

2. Does the proposed project upgrade the bicycle travel facility system in any of the following manners?

<table>
<thead>
<tr>
<th>Description</th>
<th>Facility Class</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eliminates on-street parking</td>
<td>III</td>
<td>10</td>
</tr>
<tr>
<td>Provide a physical barrier for bicycles</td>
<td>II</td>
<td>10</td>
</tr>
<tr>
<td>Separates bicycles from automobile traffic</td>
<td>I</td>
<td>10</td>
</tr>
</tbody>
</table>

**D: SYSTEM IMPROVEMENT AND CONTINUITY TOTAL**

**E. LOCAL MATCHING FUNDS**

1. Percentage of total cost:

<table>
<thead>
<tr>
<th>Percentage of Total Cost</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>No match</td>
<td>0 points</td>
</tr>
<tr>
<td>Greater than 0% but less than 5%</td>
<td>5 points</td>
</tr>
<tr>
<td>5% but less than 10%</td>
<td>10 points</td>
</tr>
<tr>
<td>10% but less than 15%</td>
<td>15 points</td>
</tr>
<tr>
<td>Greater than 15%</td>
<td>20 points</td>
</tr>
</tbody>
</table>

2. Source of matching funds:_____________________________________________________

**E: LOCAL MATCHING FUNDS TOTAL**

**F: TOTAL POINTS (B + C + D + E) = ________________**
A. PROJECT ELIGIBILITY

1. Does the proposed project represent only new sidewalks or pedestrian bridges on or across arterial or collector streets, freeways, expressways or railroads?  YES NO

2. If the proposed facility is planned to occupy a right-of-way other than that of the local jurisdiction, have proper permits or other written permission been obtained? YES NO

B. SAFETY

1. There have been _______ traffic accidents involving pedestrians in the proposed project corridor during the last three (3) years.

   1a. Source of information concerning accidents ________________________________

<table>
<thead>
<tr>
<th>No. of Accidents</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1 or 2</td>
<td>5</td>
</tr>
<tr>
<td>3 to 5</td>
<td>10</td>
</tr>
<tr>
<td>More than 6</td>
<td>15</td>
</tr>
</tbody>
</table>

2. The most recent count of average daily traffic on the corridor proposed for the pedestrian facility is ________ ADT.

   2a. Source of information on Average Daily Traffic ________________________________

<table>
<thead>
<tr>
<th>Average Daily Traffic</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 2,000</td>
<td>5</td>
</tr>
<tr>
<td>2,001 to 8,000</td>
<td>10</td>
</tr>
</tbody>
</table>
3. Existing facilities standards

Existing facility complies with all Caltrans design and operational standards 0 points

Existing facility has some Caltrans design and operational deficiencies 2 points
(i.e. narrow shoulder, high traffic volumes, etc.)

Existing facility is unsafe according Caltrans design standards 5 points
(i.e. no shoulder, bicycles and pedestrians in travel way, etc.)

**B: SAFETY TOTAL**

**C: NEED**

1. The proposed project is within 1/4 mile (1,320 feet) of the following attractions:

<table>
<thead>
<tr>
<th>Number</th>
<th>Attraction Type</th>
<th>Points</th>
<th>Number X Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>School</td>
<td>6</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>Commercial Center</td>
<td>5</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>Office/Industrial Sites</td>
<td>5</td>
<td>_____</td>
</tr>
</tbody>
</table>

Note: The number of schools and other attractions within the 1/4 mile (1,320 foot) corridor shall be allocated points on the following basis:

- **Schools:** 6 points each (no limit)
- **Commercial Centers:** 5 points per 10,000 square feet of store area. (Maximum 20 points)
- **Office/Industrial Sites:** 5 points per 20 employees per each site. (Maximum 20 points)

**C: NEED TOTAL**

**D: SYSTEM IMPROVEMENT AND CONTINUITY**

1. Does the proposed project eliminate gaps in the pedestrian system or serves as a link between communities or other systems?
Yes 10 points
No 0 points

2. Does the proposed project upgrade the pedestrian facility system in any of the following manners?

<table>
<thead>
<tr>
<th>Upgrade Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide a physical barrier for pedestrians</td>
<td>10</td>
</tr>
<tr>
<td>Separates pedestrians from automobile traffic</td>
<td>10</td>
</tr>
</tbody>
</table>

D: SYSTEM IMPROVEMENT AND CONTINUITY TOTAL

E. LOCAL MATCHING FUNDS

<table>
<thead>
<tr>
<th>Percentage of Total Cost</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>No match</td>
<td>0 points</td>
</tr>
<tr>
<td>Greater than 0% but less than 5%</td>
<td>5 points</td>
</tr>
<tr>
<td>5% but less than 10%</td>
<td>10 points</td>
</tr>
<tr>
<td>10% but less than 15%</td>
<td>15 points</td>
</tr>
<tr>
<td>Greater than 15%</td>
<td>20 points</td>
</tr>
</tbody>
</table>

2. Source of matching funds: _______________________________________________________

E: MATCHING FUNDS TOTAL  ____________

F: TOTAL POINTS (B + C + D + E) = ________________