

KERN COUNCIL OF GOVERNMENTS

Minutes of Meeting for May 21, 2020

KERN COG BOARD ROOM  
1401 19TH STREET, THIRD FLOOR  
BAKERSFIELD, CALIFORNIA

THURSDAY  
May 21, 2020  
6:30 P.M.

The meeting was called to order by Chairman Smith at 7:01 p.m.

**I. ROLL CALL:**

**Members Present:** Gurrola, Lessenevitch, Crump, P. Smith, B. Smith, Krier, Mower, Alvarado, Reyna, Vallejo, Scrivner

**Congestion Management Agency Ex-Officio Members:** Navarro, Kersey, Heckman, Parra

**Members Absent:** McFarland

**Others:** John Spaulding

**Staff:** Ahron Hakimi, Rob Ball, Becky Napier, Veronica McCulloch, Bob Snoddy, Raquel Pacheco, Ben Raymond, Greg Palomo, Fasika Montalvo

- II. PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.**

Chairman Smith asked for public comments. There were no comments.

- III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

**A. Approval of Minutes – March 4, 2020**

**B. Response to Public Comments**

**C. FY 2020-2021 Final Overall Work Program (Napier)**

**Comment:** The Overall Work Program (OWP) is an annual administrative procedure, undertaken to meet state and federal guidelines. Projects requested by local, state, and federal agencies that address regional issues and concerns are included in order to provide a comprehensive overview of the annual Kern COG program.

**Action:** Adopt Kern COG's FINAL 2020-21 Overall Work Program and authorize Chair to sign Resolution No. 20-01.

**D. Appointments of Community At-Large Members to the Regional Planning Advisory Committee (Napier)**

**Comment:** Make three appointments of Community At-Large Members to the Regional Planning Advisory Committee (RPAC).

**Action:** Appoint Asha Chandy, Eric Dhanens and Derek Abbott as Community At Large Members to the Regional Planning Advisory Committee. (Voice Vote)

**E. MetroQuest Community Engagement Software Renewal (Napier)**

**Comments:** MetroQuest Digital Engagement Subscription Software provides a powerful, flexible, cost effective enhancement to existing public participation capabilities. It complements traditional techniques with digital engagement software delivered via the internet across multiple channels such as web-connected home computers, smartphones, kiosks and tablet computers to reach a broader, more diverse audience.

**Action:** Approve a Sole Source Purchase of the MetroQuest Subscription Software Renewal in the amount of \$32,000 and authorize the Executive Director to accept the Proposal. (Voice Vote)

**F. Indirect Cost Allocation Plan Audit – Kern Council of Governments (Montalvo)**

**Comment:** The California Department of Finance, Office of State Audits and Evaluations' staff completed its audit of the Kern Council of Governments' (Kern COG) Indirect Cost Allocation Plan (ICAP) for fiscal years 2017-18 and 2018-19. The DOF staff issued a draft report to the Kern COG on March 5, 2020, of which Kern COG responded on March 13, 2020. The DOF reviewed and took Kern COG's comments into consideration before issuing a final report on April 14, 2020.

**Action:** Accept and file reports. Voice Vote

**G. Local Clearinghouse: (None)**

\*\*\* END CONSENT CALENDAR - ROLL CALL VOTE \*\*\*

MOTION BY DIRECTOR VALLEJO, SECOND BY REYNA TO APPROVE THE CONSENT CALENDAR, MOTION CARRIED WITH A ROLL CALL VOTE.

**IV. FINAL KERN COG FY 2020-2021 FINANCIAL PLAN (Palomo)**

**Comment:** Pursuant to policy, Kern Council of Governments (Kern COG) prepares and adopts an annual financial plan (budget) detailing estimated revenues and expenditures for the ensuing fiscal year. Staff has prepared a **final** Kern COG FY 2020-2021 Financial Plan that includes \$5,932,597 in estimated operating revenues and \$5,747,126 in estimated operating and capital expenditures.

**OPEN PUBLIC HEARING    RECEIVE COMMENTS    CLOSE PUBLIC HEARING**

Board Member Vallejo made a motion to adopt the Final Kern COG FY 2020-2021 Financial Plan; second by Board Member Mower; motion carried with a roll call vote.

**V. FINAL KMAA FY 2020-21 FINANCIAL PLAN (Palomo)**

**Comment:** KMAA develops an annual financial plan or budget that includes detailed estimates of revenues and expenses for the upcoming fiscal year. The financial plan is reviewed and approved by the Council. The **final** KMAA FY 2020-2021 Financial Plan proposes operating revenues totaling \$773,167, and operating appropriations totaling \$581,729, with a net operating surplus of \$191,438.

**OPEN PUBLIC HEARING    RECEIVE COMMENTS    CLOSE PUBLIC HEARING**

Board Member Reyna made a motion to adopt the Final KMAA FY 2020-2021 Financial Plan; second by Board Member Gurrola; motion carried with a roll call vote.

**VI. ELECTION OF OFFICERS (Napier)**

**Comment:** Each year, typically in March, the Kern Council of Governments (COG) Board of directors selects a Chairman and a Vice Chairman for the Kern COG Board. Ms. Napier stated that the current Chairman will take nominations for the position of Chairman. Chairman Smith opened nominations.

Board Member Phil Smith nominated Bob Smith for Chairman and Zack Scrivner for Vice-Chairman; seconded by Board Member Gurrola.

Board Member Crump nominated Orchel Krier for Vice Chairman; seconded by Board Member Vallejo.

Board Member Smith made a motion to appoint Bob Smith as Chairman; seconded by Board Member Gurrola; motion carried by a roll call vote.

Chairman Bob Smith asked for a roll call and the name of the person nominated for Vice-Chairman.

Votes for Board Member Scrivner – Gurrola, Alverado, Mower, P. Smith, Lessenevitch, B. Smith and Reyna.

Votes for Board Member Krier – Crump and Vallejo.

Board Member Scrivner was selected as Vice-Chairman.

**VII. TRANSPORTATION AUTHORITY (None)**

**VIII. CONGESTION MANAGEMENT AGENCY: (None)**

**IX. KERN MOTORIST AID AUTHORITY: (None)**

**X. MEETING REPORTS: (None)**

**XI. EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Hakimi made the following report:

- Revenue reduction potential due to COVID-19 decrease in sales tax, fuel tax and other revenues. TDA is sure to be impacted for the near future. Staff is considering contingency actions.
- Staff send out an email from CALCOG about the Governor's May revise impact to transportation revenues. If you didn't receive it or would like it sent again, please let us know.
- June 26 – San Joaquin Valley Regional Policy Council and Multi Agency Working Group Meeting.

**XII. MEMBER STATEMENTS: (None)**

**XIII. CLOSED SESSION: (None)**

**XIV. ADJOURNMENT:** Seeing no other comments the meeting adjourned at 7:31 p.m. **NEXT MEETING – June 18, 2020.**

Respectfully submitted,

ATTEST:

\_\_\_\_\_  
Ahron Hakimi, Executive Director

\_\_\_\_\_  
Bob Smith, Chairman

DATE: \_\_\_\_\_