

## REGIONAL PLANNER (Grant Programs and Demographics)

Position Pay Range \$4,984 - \$9,470 per month (paid bi-weekly)  
Starting salary dependent upon experience and qualifications

Exciting opportunity to join a team planning for an expanding transportation system, including the first phase of California's High-Speed Rail system in a fast-growing region nearing 1 million people.

### Position Summary

The successful candidate will work in coordination with our planning staff to assist in projects and studies that: support the development of the Regional Transportation Plan, and the planning and funding of transportation projects in the Kern region.

This position is open to both entry-level professionals who would work with close supervision with the expectation to become progressively more knowledgeable and carry out assignments with increasing independence; or regional planners with professional experience with a salary level dependent on qualifications.

### Essential Duties

- Planning research, including report, map, and plan preparation;
- Gathering, statistical analysis and reporting of social, economic and urban planning data for planning studies;
- Preparing statistical reports; performs a variety of technical planning functions including plan and program preparation;
- Development and maintenance of regional information systems;
- interpret demographic data and related work as required;
- Prepare clear, concise and complete technical documents, reports, grant applications and other written materials;
- Coordinating and/or supervising specific planning activities and programs. Works closely with the Planning Director and Executive Director to formulate, organize, and implement various planning functions and related work as required.

### Education and Experience

Graduation from a recognized college or university with a degree in planning, architecture, engineering, public administration, or related field if courses in planning have been completed as part of the program. The requirement for planning courses may be waived for those having experience in planning or community development. Graduate work in planning may be considered in lieu of experience.

Knowledge of:

- Principles and practices of city and regional government planning;

- Principles and practices of policy planning;
- Techniques and processes involved in long-range plan and program preparation;
- Planning law; and Data collection and analysis;
- Ability to write clearly and effectively and the ability to perform and coordinate complex planning activities.
- Various software applications including: Excel; ArcGIS

#### Ideal candidate qualities

- An enthusiastic, positive team player with effective interpersonal skills necessary to collaborate with other government agencies, staff and the public;
- Excellent verbal and written communication skills;
- A strategic thinker and resourceful problem solver;
- Adaptable and flexible worker;
- Possess the ability to research and analyze federal and state funding programs;
- Possess the ability to develop and maintain a variety of complex files, records, spreadsheets and databases pertinent to assigned project activities;
- Values public service and enjoys providing support and assistance to internal and external stakeholders

#### Benefits

Retirement: CalPERS retirement plan 2% @ 62; Optional 457 Plan  
 Health: CalPERS HMO and PPO Health plans 80/20 split  
 Dental; Vision; Life Insurance; Disability Insurance  
 Generous Vacation, Sick Leave, and Holiday Schedule  
 Rideshare Incentive Program and Telecommute Options

For the full classification description of the Regional Planner position and detailed benefits see: [www.kerncog.org/category/working-with-kern-cog/employment](http://www.kerncog.org/category/working-with-kern-cog/employment)

#### How to Apply

Email your cover letter, resume, and completed application (available at [www.kerncog.org/job-announcements](http://www.kerncog.org/job-announcements)) to: [HR@kerncog.org](mailto:HR@kerncog.org).

Applications are due by 4:00 PM, Tuesday, May 31, 2022.