

**AGENDA
KERN COUNCIL OF GOVERNMENTS**

**KERN COG CONFERENCE ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA**

**THURSDAY
September 15, 2022
6:30 P.M.**

SPECIAL NOTICE

**Public Participation and Accessibility
September 15, 2022, Transportation Planning Policy Committee
and the Kern Council of Governments Board of Directors Meetings**

On September 16, 2021, Governor Gavin Newsom signed into law Assembly Bill (AB) 361 which authorizes a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency or when state or local health officials have imposed or recommended measures to promote social distancing. Based on guidance from the California Governor's Office and Department of Public Health, as well as the County Health Officer, in order to minimize the potential spread of the COVID-19 virus, Kern Council of Governments hereby provides notice that as a result of the declared federal, state, and local health emergencies, and in light of the Governor's signing of AB 361, the following adjustments have been made:

- The meeting scheduled for **September 15, 2022, at 6:30 p.m.** will have limited public access to maintain social distancing. Masks will be required to attend the meeting in person.
- Consistent with AB 361, Committee/Board Members may elect to attend the meeting telephonically and participate in the meeting to the same extent as if they were physically present.
- The public may participate in the meeting and address the Committee/Board in person under Public Comments.
- If the public does not wish to attend in person, they may participate in the meeting and address the Committee/Board as follows:
 - **You may offer comment in real time via your phone or from your computer, tablet or smartphone (see below).**
 - If you wish to submit a comment in advance of the scheduled meeting you may submit your comment via email to feedback@kerncog.org by 1:00 p.m. September 15, 2022 **(this is not a requirement).**

TPPC/Kern COG Board

Please join my meeting from your computer, tablet or smartphone.

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DISCLAIMER: This agenda includes the proposed actions and activities, with respect to each agenda item, as of the date of posting. As such, it does not preclude the Committee from taking other actions on items on the agenda which are different or in addition to those recommended.

- I. **ROLL CALL:** Trujillo, P. Smith, Crump, Lessenevitch, Krier, B. Smith, Vasquez, Tafoya, Blades, Prout, Reyna, Couch, Scrivner

Congestion Management Agency Ex-Officio Members: Kiernan, Alcalá, Navarro, Parra

- II. **PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.**

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Council of Governments may request assistance at 1401 19th Street Suite 300; Bakersfield CA 93301 or by calling (661) 635-2900. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

- III. **CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

A. **Approval of Minutes – July 21, 2022**

B. **Concurrence in Actions of TPPC**

C. **Response to Public Comments**

D. **Amendment #1 to EV Ready Communities Memorandum of Understanding between Kern COG and the City of McFarland as funded by the California Energy Commission ARV-20-010-01** (Urata)

Comment: Amendment #1 to the EV Ready Communities Memorandum of Understanding between Kern COG and the City of McFarland to provide funding for two DC Fast Chargers, three Level 2 chargers for public charging. The agreement has been sent to County Counsel for review.

Action: Approve the Agreement between Kern Council of Governments and the City of McFarland; authorize Chair to sign. **ROLL CALL VOTE**

E. **Local Clearinghouse:**

Applicant: CSUB Auxiliary for Sponsored Programs Administration

Address: 9001 Stockdale Highway

Bakersfield, CA 93311 - 1022

Contact: Daphne Evans

Federal Agency: Department of Education

Catalog No.: 84.116

Title: Fund for the Improvement of Postsecondary Education

Description: Pathways of Possibilities for Transforming Higher Education Curriculum Alignment Program (POP THE CAP)

Federal Funds Applied For: \$1,122,640.00
Total Funds: \$1,122,640.00

Applicant: Omni Family Health

Address: 4900 California Avenue, Suite 400B
Bakersfield, CA 93309-7081
Contact: Francisco Castillon

Federal Agency: Health Resources and Services Administration
Catalog No.: 93.224
Title: Service Area Competition
Description: Omni Family Health – Service Area Competition – Competing Continuation

Federal Funds Applied For: \$9,500,276.00
Total Funds: \$9,500,276.00

Applicant: Belridge Water Storage District

Address: 21908 Seventh Standard Road
McKittrick, CA 93251-9703
Contact: Kim Constant

Federal Agency: Bureau of Reclamation
Funding Opportunity No.: R23AS00008
Title: Watersmart Grants: Water and Energy Efficiency Grants for Fiscal Year 2023
Description: 415 and 500 Canal Reservoir Lining Project

Federal Funds Applied For: \$500,000.00
Total Funds: \$1,356,819.00

Applicant: County of Kern

Address: c/o 2700 M Street, Suite 250
Bakersfield, CA 93301-2323
Contact: Lorelei Oviatt

Federal Agency: United States Department of Housing and Urban Development
Catalog No.: 14.239
Title: HOME Investment Partnerships Program
Description: Home Investment Partnerships Program – American Rescue Plan within the County of Kern participating jurisdiction

Federal Funds Applied For: \$6,910,840.00
Total Funds: \$6,910,840.00

Applicant: City of Bakersfield

Address: 1600 Truxtun Avenue
Bakersfield, CA 93301-5141
Contact: Paul Sheats

Federal Agency: Bureau of Justice Assistance
Catalog No.: 16.738
Title: BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation
Description: Crime Reduction and Trust Building through Community Engagement

Federal Funds Applied For: \$144,880.00
Total Funds: \$144,880.00

*** END CONSENT CALENDAR - ROLL CALL VOTE ***

- IV. **CONGESTION MANAGEMENT AGENCY: (None)**
- V. **KERN MOTORIST AID AUTHORITY: (None)**
- VI. **MEETING REPORTS: (None)**
- VII. **EXECUTIVE DIRECTOR'S REPORT: (Report on Programs and Projects in Progress)**
 - A. Warrant Register
 - B. Timeline
- VIII. **MEMBER STATEMENTS:** On their own initiative, Council members may make a brief announcement or brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information, or request staff to report back to the Council at a later meeting concerning any matter. Furthermore, the Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.
- IX. **CLOSED SESSION: None.**
- X. **ADJOURNMENT: NEXT MEETING** – The next scheduled meeting will be October 20, 2022.

KERN COUNCIL OF GOVERNMENTS

Minutes of Meeting for July 21, 2022

KERN COG BOARD ROOM
1401 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA

THURSDAY
July 21, 2022
6:30 P.M.

The meeting was called to order by Vice Chairman Scrivner at 7:02 p.m.

I. ROLL CALL:

Members Present: Couch, Blades, Crump, Tafoya, Krier, Lessenevitch, Prout, Reyna, Scrivner, Vasquez

Congestion Management Agency Ex-Officio Members: Flores, Navarro, Helton

Members Absent: B. Smith, P. Smith, Trujillo, Parra

Others: Flint, Harriman, Chandy, McMahon

Staff: Hakimi, Napier, Snoddy, Ball, VanWyk, Stramaglia, Raymond, Invina-Jayasiri, Pacheco, Urata, Whitaker

- II. PUBLIC COMMENTS:** This portion of the meeting is reserved for persons to address the Council on any matter not on this agenda but under the jurisdiction of the Council. Council members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION.**

Vice Chairman Scrivner asked for public comments. There were none.

- III. CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:** All items on the consent agenda are considered to be routine and non-controversial by Kern COG staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken. **ROLL CALL VOTE.**

A. Approval of Minutes – June 16, 2022

B. Concurrence in Actions of TPPC

C. Response to Public Comments

D. Amendment #1 to EV Ready Communities Memorandum of Understanding between Kern COG and the City of Wasco as funded by the California energy Commission ARV-20-0101-01 (Urata)

Action: Approve the Agreement between Kern Council of Governments and the City of Wasco; authorize Chair to sign. ROLL CALL VOTE

E. EV Ready Communities Agreement Between Kern COG and San Joaquin Valley Community Shared Mobility, Inc. d/b/a Miocar as funded by the California Energy Commission ARV-20-0101 (Urata)

Action: Approve the Agreement between Kern Council of Governments and San Joaquin Valley Community Shared Mobility, Inc. d/b/a Miocar; authorize Chair to sign. ROLL CALL VOTE

F. Contract Extension – Preparation of the 2022 Regional Housing needs Allocation (RHNA) Plan (Invina - Jayasiri)

Action: Approve and authorize the Chairman to sign Amendment No. 1 between Kern Council of Governments and Regional Government Services Authority (RGS), Rincon Consultants, Inc. & Mintier-Harnish Planning Consultants. ROLL CALL VOTE

G. Local Clearinghouse:

Applicant: CSUB Auxiliary for Sponsored Programs Administration

Address: 9001 Stockdale Highway
Bakersfield, CA 93311 - 1022
Contact: Daphne Evans

Federal Agency: Department of Education
Catalog No.: 84.047
Title: TRIO Upward Bound
Description: CSUB Veteran Student Success

Federal Funds Applied For: \$287,537.00
Total Funds: \$287,537.00

Applicant: CSUB Auxiliary for Sponsored Programs Administration

Address: 9001 Stockdale Highway
Bakersfield, CA 93311-1022
Contact: Daphne Evans

Federal Agency: Department of Education
Catalog No.: 84.423
Title: Supporting Effective Educator Development Program
Description: Project ACCESS (Amplifying Community, Cultural, and Environmental Stewardship in Science)

Federal Funds Applied For: \$2,035,791.00
Total Funds: \$2,719,491.00

Applicant: Self Help Enterprises

Address: P.O. Box 6520
Visalia, CA 93290
Contact: Maria Alvarez

Federal Agency: USDA Rural Housing Development
Funding Opportunity No.: USDA-RD-HCFP-HPG-2022
Title: Rural Housing Preservation Grant
Description: Housing Preservation Grant Program for low-income and very low-income households, providing loans/grants for housing rehabilitation

Federal Funds Applied For: \$200,000
Total Funds: \$331,500

***** END CONSENT CALENDAR - ROLL CALL VOTE *****

MOTION BY DIRECTOR COUCH TO APPROVE CONSENT AGENDA ITEMS A THROUGH G, SECOND BY DIRECTOR TAFOYA, MOTION CARRIED WITH A UNANIMOUS ROLL CALL VOTE.

IV. ATP CYCLE 5 SAFE ROUTES FOR CYCLISTS IN KERN COUNTY'S DISADVANTAGED COMMUNITIES: SUB-AGREEMENT BETWEEN KERN COG AND BIKING FOR FUN, INC. DBA BIKE BAKERSFIELD (Urata)

Comment: Kern Council of Governments will enter into an agreement with Biking for Fun, Inc. doing business as Bike Bakersfield to direct the non-Infrastructure Active Transportation Program Cycle 5 grant-funded project titled "Safe Routes for Cyclists in Kern County's Disadvantaged Communities". County Counsel has approved the Agreement as to form.

COMMITTEE MEMBER KRIER MADE A MOTION TO APPROVE THE SUB-AGREEMENT BETWEEN KERN COUNCIL OF GOVERNMENTS AND BIKING FOR FUN, INC. DBA BIKE BAKERSFIELD, AND ADOPT RESOLUTION 22-33 AUTHORIZING THE VICE CHAIRMAN TO SIGN THE AGREEMENT, SECONDED BY BOARD MEMBER LESSENEVITCH, MOTION CARRIED WITH THE FOLLOWING ROLL CALL VOTE:

Ayes: Couch, Blades, Crump, Tafoya, Krier, Lessenevitch, Prout, Reyna, Scrivner, Vasquez
Noes: None
Absent: B. Smith, P. Smith, Trujillo
Abstain: None

V. CONGESTION MANAGEMENT AGENCY: (None)

VI. KERN MOTORIST AID AUTHORITY: (None)

VII. MEETING REPORTS: (None)

VIII. EXECUTIVE DIRECTOR'S REPORT:

Executive Director Hakimi made the following report:

- Report on State negotiations re: gas tax/rebates
- Dated July 1, the High-Speed Rail Authority responded to our letter. The letter did not provide dates for a meeting with the Authority's Board of Directors Chairperson. We continue to request a meeting.

IX. MEMBER STATEMENTS:

X. CLOSED SESSION:

None.

XI. ADJOURNMENT: Seeing no other comments the meeting adjourned at 7:10 p.m. **NEXT MEETING – August 18, 2022.**

Respectfully submitted,

ATTEST:

Ahron Hakimi, Executive Director

Bob Smith, Chairman

DATE: _____



III. D. COG

September 15, 2022

TO: Kern Council of Governments

FROM: Ahron Hakimi
Executive Director

By: Linda Urata
Regional Planner

SUBJECT: Kern Council of Governments Consent Agenda Item: III. D.
Amendment #1 to EV Ready Communities Memorandum of Understanding between Kern COG and the City of McFarland as funded by the California Energy Commission ARV-20-010-01

DESCRIPTION:

Amendment #1 to the EV Ready Communities Memorandum of Understanding between Kern COG and the City of McFarland to provide funding for the installation of a solar canopy, two DC Fast Chargers, three Level 2 chargers for public charging. The agreement has been sent to County Counsel for review.

DISCUSSION:

During the California Energy Commission (CEC) Business Meeting held on January 26, 2022, the commissioners approved augmenting the initial agreement with Kern COG by (1) increasing the award to the requested \$2.5 million (an increase of \$1,792,485), (2) increasing the matching fund requirement to \$833,377, (3) extending the term of the agreement to December 31, 2024, (4) revising the Scope of Work, and (5) revising the Schedule of Products.

The City of McFarland was a partner on the initial proposal to the California Energy Commission to implement the 2019 Kern EV Charging Station Blueprint High-Impact station locations. When the CEC awarded funding, the City of McFarland subsequently entered into a Memorandum of Understanding (MOU) with Kern COG on April 15, 2021. With full funding now awarded by the CEC and with Kern COG's acceptance of the funding agreement, the City of McFarland may move forward with reporting and invoicing on the full project.

Under the amendment to the MOU, the City of McFarland will receive \$176,735 to complete administrative reporting requirements, to purchase and install two DC Fast Chargers, three Level 2 Chargers and the purchase and installation of a solar canopy, inverter, and undergrounding of wires necessary to supply power to the charging stations. The City of McFarland will provide EV Charging Data Usage and Operations Reports. Additionally, the City of McFarland will conduct outreach activities, and participate in the development of the 2024 update to the 2019 EV Charging Station Blueprint. The start date for the MOU remains April 15, 2021 and the termination date is September 30, 2024. The City of McFarland agrees to provide \$58,912 in matching funds against a total estimated project cost of \$235,647. If the total project cost exceeds \$235,647 the City of McFarland will identify additional funding to complete the project. If the project comes in under budget, the costs will be split 25% City of McFarland and 75% EV Ready Communities funding, with the remaining EV Ready Communities funding reverting to Kern COG to fund other projects.

Staff requests that the agreement be approved.

ACTION: Approve the Agreement between Kern Council of Governments and the City of McFarland; authorize Chair to sign. ROLL CALL VOTE.

MEMORANDUM OF UNDERSTANDING

Electric Vehicle (EV) Ready Communities Phase II –
Blueprint Implementation (GFO-19-603)

Subcontractor to Kern Council of Governments;
CEC Agreement GFO-20-010 with Kern Council of Governments
Amendment #1

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on April 15, 2020, by and among the CITY OF McFarland (“**CITY**” herein), a municipal government of the State of California, and the KERN COUNCIL OF GOVERNMENTS (“**KERN COG**” herein), a Joint Powers Agency formed pursuant to the California Government Code.

RECITALS

WHEREAS, California Government Code Section 6502 authorizes cities and counties to enter into agreements for their mutual benefit; and

WHEREAS, CITY, and KERN COG have a compelling and mutual interest in the implementation of the 2019 Kern EV Charging Station Blueprint in participating cities; and

WHEREAS, CITY, and KERN COG recognize that the installation of electric vehicle charging stations to support the deployment of electric vehicles and/or equipment will benefit the citizens of the CITY by providing much-needed funding and by reducing transportation-related air pollution, improving the local air quality in or near a Disadvantaged Community (DAC) identified in CalEnviroScreen 3.0; and

WHEREAS, KERN COG and CITY as a subcontractor applied for grant funds and were awarded by California Energy Commission (“**CEC**” herein) to install charging stations, and to conduct public awareness efforts regarding the station; and

WHEREAS, in January 2022 the CEC amended the EV Ready Communities Agreement ARV-20-010 with Kern COG, increasing the budget and adding tasks to the Scope of Work, specifically including City of McFarland proposed tasks in the initial application; and

WHEREAS, CITY and KERN COG agree to extend the termination date from March 31, 2024 to September 30, 2024; and

WHEREAS, CITY recognizes that CITY will (a) carry out the scope of work and schedule, (b) participate in program management meetings, (c) demonstrate evidence of matching funds and (d) send reports and invoices to KERN COG; and

WHEREAS, KERN COG will in turn carry out its responsibilities under the CEC Agreement ARV-20-2010 and that that grant funding awarded to KERN COG to implement the 2019 Kern Region Electric Vehicle (EV) Blueprint will be invoiced by KERN COG to CEC per the schedule and scope of work for CEC Agreement ARV-20-010-01 and pay funds due to CITY as a subcontractor through this MOU.

AGREEMENT

1. The foregoing recitals are true and correct and are adopted into this contract as if set forth in full.

2. EV Ready Communities funding CEC awarded to the CITY as a subcontractor, identified in this MOU will be accessed by KERN COG through invoices sent directly to CEC. CITY agrees to provide any necessary documentation reasonably required in furtherance of this purpose.
3. CITY will confirm and document local matching funds identified in this MOU through invoice reports sent directly to KERN COG.
4. The table below reflects CEC grant amounts and matching funds for KERN COG and all of the subcontractors participating in CEC Agreement ARV-20-010-01 as of September 2022. The lines in bold type are not yet contracted. These are shared to demonstrate Kern COG's effort to comply with agreement ARV-20-010-01 with the CEC. The CITY shall submit a budget using a template provided to the CITY by the Project Manager. This budget will (a) align with the Scope of Work (Exhibit A) and Schedule of Deliverables (Exhibit B) and will (b) be used to categorize the CEC Funding and the Local Match Funding and (c) be used to create invoices submitted to Kern COG.

Agency Name	CEC Funding	Local Match	Total Project
Kern COG	\$96,515	\$44,033	\$140,548
	\$80,601	\$191,492	\$272,093
City of Arvin	\$99,000	\$33,000	\$132,000
City of Bakersfield	\$99,000	\$33,000	\$132,000
California City	\$99,000	\$33,000	\$132,000
City of Delano	\$99,000	\$33,000	\$132,000
City of McFarland	\$99,000	\$33,000	\$132,000
	\$176,735	\$58,912	\$235,647
City of Shafter	\$45,000	\$15,000	\$60,000
City of Wasco	\$99,000	\$33,000	\$132,000
	\$187,500	\$62,500	\$250,000
KCCD (Bakersfield College)	\$64,000	\$18,808	\$82,808
	427,750	142,584	\$570,334
Frito-Lay North America (PepsiCo)	\$232,500	\$77,499	\$309,999
MioCar EVCS and Operations	\$359,441	\$112,802	\$472,243
Retail EVCS TBD	\$162,108	\$66,500	\$228,608
Program Management, Outreach, and 2024 Blueprint Consultants	\$507,000	\$0	\$507,000
KCOG Materials & Misc. including eBikes; Match includes KCOG outreach	\$21,600	\$29,500	\$51,100
Charging Stations TBD	\$164,873	\$44,088	\$208,961
TOTAL	\$700,515	\$242,841	\$943,356
	\$2,500,000	\$833,377	\$3,333,377

5. CITY agrees to carry out amended Exhibit A Scope of Work in accordance with amended Exhibit B Schedule of Products and Due Dates and amended Exhibit C Budget.

15. This Agreement is effective upon execution. It is the product of negotiation and, therefore, shall not be construed against any party.
16. Any party to this Memorandum of Understanding may terminate its participation in the activities herein described upon thirty (30) days' written notification to the other parties. Termination by one party does not terminate the agreement between the remaining parties, including the CEC or other KERN COG subcontractors participating in this CEC award of funding through agreement ARV-20-010.

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"CITY of McFarland"

RECOMMENDED AND APPROVED
AS TO CONTENT:

Kenny Williams, City Manager
City of McFarland

Sally Tafoya, Mayor
City of McFarland

APPROVED AS TO FORM:

Legal Counsel

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"KERN COUNCIL OF GOVERNMENTS"

RECOMMENDED AND APPROVED
AS TO CONTENT:

AHRON HAKIMI
Executive Director

Bob Smith, Chairman
Kern Council of Governments

Kern Council of Governments
APPROVED AS TO FORM:

Brian Van Wyk, Deputy Counsel for
Kern Council of Governments

[Remainder of page left blank intentionally]

EXHIBIT A
Scope of Work
City of McFarland

TECHNICAL TASK LIST.

Task #	Assigned	Task Name
1	X	Administration
2	X	Electric Vehicle Charging Station Installation
3	NA	Workforce Development
4	X	Outreach
5	X	Data Collection and Analysis

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Linda Urata	Diana Garcia	
2	Linda Urata	Diana Garcia, Mario Gonzales	
3	Linda Urata	NA	
4	Linda Urata, Susanne Campbell	Diana Garcia	
5	Linda Urata	Diana Garcia, Mario Gonzales	ChargePoint software

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
Agreement	Agreement GFO-20-010 "EV Ready Communities Phase II - Blueprint Implementation" between Kern Council of Governments and the California Energy Commission
CAM	Commission Agreement Manager
CEC	California Energy Commission
Clean Transportation Program	Formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program
CPR	Critical Project Review
EV	Electric Vehicle. A broad category that includes all vehicles that are fully powered by electricity or an electric motor.

Term/ Acronym	Definition
EVITP	Electric Vehicle Infrastructure Training Program
EVSE	Electric Vehicle Supply Equipment. Infrastructure designed to supply power to EVs. EVSE can charge a wide variety of EVs including BEVs and PHEVs.
FTD	Fuels and Transportation Division
Kern COG	Kern Council of Governments
PM	Kern COG Regional Planner managing the CEC Grant ARV-20-010-01
MOU	Memorandum of Understanding
Recipient	City of McFarland

Background

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Clean Transportation Program, formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program. The statute authorizes the California Energy Commission (CEC) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change, clean air, and alternative energy policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Clean Transportation Program through January 1, 2024. The Clean Transportation Program has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

On August 12, 2020, the CEC released a Grant Solicitation and Application Package entitled "Electric Vehicle Ready Communities Phase II- Blueprint Implementation" under the Clean Transportation Program. This competitive grant solicitation was for Phase II of a two-phase effort to implement projects developed and identified in Phase I, Blueprint Development, of the Electric Vehicle Ready Communities Challenge. In response to GFO-19-603, the Recipient submitted application #7 which was proposed for funding in the CEC's Notice of Proposed Awards on January 8, 2021. GFO-19-603 and Recipient's application are hereby incorporated by reference into this Agreement in their entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of Commission's Award, the Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

Problem Statement:

Kern County is challenged by poor air quality and barriers to the deployment of emission reduction transportation technologies. According to CalEnviroScreen 3.0, 81% to 90% of areas within Kern County qualify as Disadvantaged Communities (DACs). DACs generally lack private investment and the capacity to develop, fund, and manage clean transportation projects on their own.

The Kern Electric Vehicle Charging Station Blueprint (Blueprint) was created to address barriers to the installation of electric vehicle (EV) charging stations in Kern County. This Blueprint Implementation project will address principal barriers identified in the Blueprint plan.

Workforce development offers opportunities to individuals interested in the energy or transportation fields. The transition to zero emission fuels will require individuals trained to work on cars, design and install stations, provide maintenance to cars and stations, operating vehicles takes some training and then there is always planning for the future, and autonomous vehicles.

Kern County partners require support in their areas of expertise and their efforts to serve the communities. This project will provide funding needed to support the efforts for zero emission transport to serve local communities.

Goals of the Agreement:

The goal of this Agreement is to advance electrified transportation in and between Kern County communities in ways that provide convenient, safe, and clean transportation for a broad spectrum of residents.

Objectives of the Agreement:

The objectives of the PRIME Agreement between Kern COG and the California Energy Commission are for Kern COG to administer an effective and timely program to install electric vehicle charging equipment, to expand MioCar electric carsharing to new communities, and allow Bakersfield College to expand their curriculum and install equipment for hands-on training. The public and private site hosts and communities will have an impact on EV adoption beyond their immediate locations and support electrified transportation options. Bakersfield College will be established as a leader in training the technicians of today for both the technology of today and the future.

Objectives of the Sub-Agreement:

The objectives of the Agreement between Kern COG and the City of McFarland are for the City of McFarland to complete Task 2: install electric vehicle and equipment charging equipment, to install a solar canopy to provide electricity to the charging stations, to provide usage and operational data, Task 4: conduct education and awareness efforts to support developing the use of the charging stations installed, and Task 5: complete data collection and reporting tasks as described within the Scope of Work.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Project Manager shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a “Kick-Off” meeting with the Project Manager, and a representative of Kern COG’s Accounting team. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others as they deem appropriate.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Match fund documentation
 - Permit documentation
 - Subcontracts needed to carry out project
 - The Project Manager’s expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Progress Reports
 - Technical Products (Product Guidelines located in Section 5 of the Exhibit C: CEC Terms and Conditions)
 - Final Report

Recipient Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Project Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the CEC and Kern COG. The goal of this task is to determine if the project should continue to receive CEC funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The Commission Agreement Manager may schedule CPR meetings as necessary, and meeting costs will be borne by the Kern COG.

Meeting participants include the CAM and Kern COG and may include the Commission Grants Officer, the Fuels and Transportation Division (FTD) program lead, other CEC staff and Management as well as other individuals selected by the CAM to provide support to the CEC, which may include the Recipient.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with Kern COG. These meetings generally take place at the CEC, but they may take place at another location or remotely.
- Send Kern COG the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide Kern COG with a written determination in accordance with the schedule. The written response may include a requirement for Kern COG to revise one or more product(s) that were included in the CPR.

Kern COG shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products

The Recipient shall:

- Prepare a written summary and/or provide documents as requested by the Project Manager within 5 days of the request from the Project Manager.
- Participate in the CPR, if requested by the CAM and/or the Project Manager.

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

SUB Product:

- CPR SUB-Report, if requested

Task 1.3 Final Meeting

The goal of this task is to closeout this MOU.

Kern COG shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement. If requested by the CAM, Kern COG shall invite the Recipient to participate in the meeting and/or the written reports.

This meeting will be attended by, at a minimum, Kern COG, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with CEC funds (Options)
- CEC's request for specific "generated" data (not already provided in Agreement products)
- Need to document Kern COG's disclosure of "subject inventions" developed under the Agreement
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report using the template provided by Kern COG which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Project Manager within 8 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report from Kern COG to the CEC is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Recipient will be asked to complete a Final Report due no later than 30 days prior to the end of this agreement.

The Final Report from Kern COG to the CEC shall be a public document. If the Recipient has obtained confidential status from the CEC and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM to Kern COG.

Products:

- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of CEC funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the Project Manager with the first monthly report following the execution of the amended Memorandum of Understanding. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Commission Agreement Manager if during the course of the Agreement additional match funds are received.
- Notify the Commission Agreement Manager within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Agreement Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Agreement Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Agreement Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.8 Obtain and Execute Subcontracts**Task 1.8 Obtain and Execute Subcontracts**

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the CEC (if the CAM makes a request to Kern COG) an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Project Manager who may share them with the Commission Agreement Manager (CAM) for review.

- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the Project Manager.

Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 Electric Vehicle Charging Station Installation

The goals of this task are to (1) install a minimum of two electric vehicle direct current fast charging stations and three Level charging stations and (2) purchase a solar canopy and inverter and install the equipment, underground wiring, and any other project-related items, such as updates to electrical, paving, signs, lighting and so on as required in the project design.

Recipient shall:

- Procure, install, and operate a minimum of two Direct Current Fast Charging electric vehicle chargers at a location in the City of McFarland.
- Procure, install, and operate a solar canopy and inverter along with the underground wiring, and any other project-related items, such as updates to electrical, paving, signs, lighting as required in the project design.
- Coordinate with the Project Manager throughout the process from design through launch.
- Deliver site maps and design project details, including complete schematics on the EV charging station site, off-grid mobile charger orientation, and electrical design.
- Obtain any required permits and comply with all applicable federal, state and municipal laws, rules, codes, and regulations.
- Ensure charger installation is performed and overseen by a qualified and licensed contractor in accordance with all local, state, and federal codes as well as and permitting and inspection requirements.
- Submit an AB 841 Certification that certifies the project has complied with all AB 841 (2020) requirements specified in Exhibit C or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by Recipient's authorized representative.
- Submit Electric Vehicle Infrastructure Training Program (EVITP) Certification Numbers of each Electric Vehicle Infrastructure Training Program certified electrician that installed electric vehicle charging infrastructure or equipment. EVITP Certification Numbers are not required to be submitted if AB 841 requirements do not apply to the project.
- Ensure the chargers shall remain in service at the project sites for at least 5 years after installation. Maintain a network service agreement for the chargers, if publicly accessible. If for private use only, data collection devices may be used in place of networking, so long as the data collection is sufficient to meet Usage and Operation Report requirements of Task 5.
- Coordinate the placement of directional and/or on-site signage to the stations.
- List the station on the US Department of Energy Alternative Fuel Data Center Station Locator, www.afdc.energy.gov (including mobile apps for Apple and Android devices). Make chargers and sites available for follow-up inspection if requested by Kern COG and/or the CEC.
- Conduct four outreach activities, including media releases and events.
 - Provide outreach information in Spanish and English.

- Deliver proof of operational charging equipment and installed signage including photos of each site.
- Write and submit semi-annual Electric Vehicle Supply Equipment (EVSE) usage report, using the template provided by Kern COG or an approved replacement format, per Task 5.

Products:

- Site maps and design information for the charging stations and the solar canopy for the charging stations.
- Proof of operational charging equipment and installed signage, including, but not limited to:
 - Photos of each site
 - Proof of charger availability via the Alternative Fuels Data Center Station Locator tool (<https://afdc.energy.gov/stations/#/station/new>)
- AB 841 Certification and EVITP Certification Numbers
- Outreach materials, photos, presentations, agendas, minutes
- Semi-annual EVSE usage report (see Task 5)

[CPR WILL BE HELD BETWEEN KERN COG AND THE CEC IN THIS TASK. See Task 1.2 for details]

TASK 3 Infrastructure to Support Workforce Development

[DOES NOT APPLY TO THE CITY OF MCFARLAND]

TASK 4 Outreach

The first goal of this task is to attract students to the Bakersfield College Automotive Technology Training Program courses on electric vehicles and electric vehicle infrastructure.

The second goal of this task is to support the market for zero emission vehicles by communicating the outcomes of this project to a variety of audiences and providing them with education materials and resources for installing charging stations.

The third goal of this task is to identify methods to attract economic investments in electric vehicle use and electric vehicle infrastructure deployment beyond the year 2024. To update the 2019 Kern County Electric Vehicle Charging Station Blueprint, Kern COG will hire a consultant to produce a plan that will assist the region in meeting 2035 goals for zero-emission light-duty vehicle, equipment, and infrastructure deployment. Participation of the recipient is crucial and valued to this update.

The Recipient shall:

- Participate in the 2022 and 2023 TRANSITions Transit Symposiums as coordinated with the Project Manager to attend, volunteer, bring a display vehicle, set up a booth, or to present on a panel.
- Develop a Quick Reference Guide (2-sided, 1 page maximum) or Best Practices (2-sided, 1 page maximum), including information on incentives and activities specific to the site, and provide to participants of Recipient and/or Kern COG outreach activities. A template may be provided by Project Management Consultant to be hired by Kern COG. Submit a digital master-quality copy of either product to the Project Manager.
- Participate in at least one of the activities below related to the update to the 2019 Kern EV Charging Station Blueprint. Recipient may be asked to provide:
 - Survey responses
 - Technical Review of the Draft Blueprint

- Suggest additional sites for EV Charging Stations at the Recipient's same or other locations in Kern County

Products:

- Quick Reference Guide or Best Practice Document
- 2022 TRANSITIONS Transit Symposium participation reported on the Monthly Report
- 2023 TRANSITIONS Transit Symposium participation reported on the Monthly Report
- Outreach efforts summarized and reported with the Monthly Report. Include materials used (fliers, website screenshot, other)
- 2024 Kern County EV Charging Station Blueprint participation documented in the Monthly Reports

TASK 5 Data Collection and Analysis

The goal of this task is for Kern COG to collect operational data from the Recipient, to analyze that data for economic and environmental impacts, and to include the data and analysis in regular progress reports and the Final Report by Kern COG to the CEC.

The Recipient shall:

- Collect the following data and report it on the Kern COG Usage and Operations Report template:
 - Number, type, date, and location of chargers installed.
 - Nameplate capacity of the installed equipment, in kW.
 - Number and type of outlets per charger.
 - Location type, such as street, parking lot, hotel, restaurant, or multi-unit housing.
 - Total cost per charger, the subsidy from the CEC per charger, any federal subsidy per charger, any utility subsidy per charger, and any privately funded share per charger.
 - Data on chargers over a twelve-month period, including:
 - Number of charging sessions.
 - Average charging session duration.
 - Average kWh.
 - Average charger downtime.

Products

- Usage and Operations Report submitted each six months following the station opening through October 2024

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EXHIBIT B
Schedule of Products and Due Dates
City of McFarland

<i>Task Number</i>	<i>Task Name</i>	<i>Product(s)</i>	<i>Subcontractor to Kern COG Due Date</i>	<i>Kern COG to CEC Due Date</i>
1.1	Attend Kick-off Meeting			
		Updated Schedule of Products	6/25/2021	4/30/2021 10/10/2022
		Updated List of Match Funds	6/25/2021	4/30/2021 10/10/2022
		Updated List of Permits	No later than upon issuance of an RFP	5/27/2021
		Kick-Off Meeting Agenda (Kern COG)	6/18/2021	5/27/2021
1.2	Critical Project Review Meetings			
		1st CPR Meeting	CPR Report by subrecipient	TBD
		Written determination (CEC)	N/A	1/5/2023
1.3	Final Meeting			
		Written documentation of meeting agreements	N/A	2/29/2024 8/29/2024
		Schedule for completing closeout activities	N/A	3/29/2024 9/27/2024
1.4	Monthly Progress Reports		The last day of each month during the approved term of this Agreement.	The 10th calendar day of each month during the approved term of this Agreement
1.5	Final Report			
		Final Outline of the Final Report	N/A	12/12/2023 8/12/2024
		Draft Final Report (no less than 60 days before the end term of the agreement)	Delivered with final invoice.	1/12/2024 10/30/2024
		Final Report	N/A	3/12/2024 12/20/2024
1.6	Identify and Obtain Match Funds			
		A letter regarding match funds detailing match funds provided	6/25/2021	4/30/2021 10/10/2022
		Copy(ies) of each match fund commitment letter(s) (if applicable) Note: Such as grant voucher approval.	Within 10 days of receipt from funding agency.	4/30/2021 10/10/2022
		Letter(s) for new match funds (if applicable)	Within 10 days of identifying new match funds	Within 10 days of identifying new match funds
		Letter that match funds were reduced (if applicable)	Within 10 days of identifying reduced funds	Within 10 days of identifying reduced funds
1.7	Identify and Obtain Required Permits			

	Letter documenting the permits or stating that no permits are required	When RFP is released. If no RFP, send prior to start of work. If project already awarded, send with executed MOU. All letters received by 5/31/2022.	Within 6 months from each site host project initiation date. All project letters received by 8/31/2022
	A copy of each approved permit (if applicable)	Within 5 days of receiving each permit.	Within 10 days of receiving each permit
	Updated list of permits as they change during the term of the Agreement (if applicable)	Within 5 days of change in list of permits.	Within 10 days of change in list of permits
	Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	Within 5 days of change in schedule for obtaining permits.	Within 10 days of change in schedule for obtaining permits
1.8	Obtain and Execute Subcontracts		
	Letter describing the subcontracts needed, or stating that no subcontracts are required	30 days prior to first day of construction	5/19/2021 10/10/2022
	Draft subcontracts	15 days prior to the scheduled execution date	15 days prior to the scheduled execution date
	Final subcontracts	Within 10 days of the execution	Within 10 days of the execution
2	Electric Vehicle Charging Station Installation		
	Site maps and design information for charging stations for 3 Level 2 charging stations and 2 DC Fast Charging Stations.	10/30/2021	11/29/2021
	Site maps, design information, sub-agreement for solar canopy to provide electricity for the charging stations installed through this agreement.	NA	11/08/2022
	Photos to document station progress and completion, including the chargers and the solar canopy	With monthly reports, as changes occur. Within 30 days of station commission.	6/29/2023
	AB 841 Certification and EVITP Certification Numbers	Provided with monthly report upon award of charging station contract or in-house certification prior to construction.	6/29/2023

	<p>Outreach materials, photos, presentations, agendas, minutes</p> <p>Semi-annual EVSE usage reports; Include solar canopy energy generation reports.</p>	<p>Provided with monthly report following the event or outreach effort.</p> <p>First report by 6/1/2022 then every six months until grant completion date</p>	<p>Ongoing to November 20, 2023 September 30, 2024</p> <p>First report by 6/1/2022 10/8/2022 then every six months until grant completion date</p>
3	Infrastructure to Support Workforce Development		
	<p>Photos to document BEAM EV ARC and level 2 charger installations; delivery of stow kit and trailer.</p> <p>Report summarizing the use of the charging equipment at Bakersfield College</p>	<p>N/A</p> <p>N/A</p>	<p>12/13/2024 8/08/2024</p> <p>4/8/2024 8/08/2024</p>
4	Outreach		
	<p>Quick Reference Guide or Best Practices Flier (2 pages)</p>	<p>2/15/2024</p>	<p>5/15/2024</p>
	<p>Copies of agendas, registrations, and photos</p>	<p>As the events are scheduled, Kern COG and CEC program managers must be invited to participate. Documents included with monthly report following the event.</p>	<p>As the events occur and are scheduled</p>
	<p>Participation Report for 2022 TRANSITions Transit Symposium - describe subcontractor participation</p>	<p>With the monthly report following the event.</p>	<p>Within 45 days of the event</p>
	<p>Participation Report for 2023 TRANSITions Transit Symposium - describe subcontractor participation</p>	<p>With the monthly report following the event.</p>	<p>Within 45 days of the event</p>
	<p>Event report for each of the three additional public electric vehicle charging events or training workshops</p>	<p>N/A</p>	<p>Within 45 days of the event</p>
	<p>Ride and Drive event or a National Drive Electric Week participation or</p>	<p>N/A</p>	<p>Within 45 days of the event</p>

promotion reported on a Monthly Report.		
5 E-Bike Pilot Summary E-Bike Report	Pending placement of eBikes.	6/29/2023

EXHIBIT C
Budget
City of McFarland

Task No.	Subcontractor Name	Purpose	CA Business Certifications DVBE/ SB/MB/None	Energy Commission Funds	Match Share	Total ¹
2	City of McFarland	Install and commission 2 DC Fast Charging stations and 3 L2 electric vehicle charging stations. Purchase a solar canopy and inverter and install the equipment, underground wiring, and any other project-related items, such as updates to electrical, paving, signs, lighting and so on as required in the project design.		\$ 99,000 \$ 176,735	\$ 33,000 \$ 58,912	\$ 132,000 \$ 235,647

¹Project Total may be larger than \$132,000 and may include EVSE, Installation, Utility, Labor, and Outreach expenses. Funding from the CEC EV Ready Communities will be no greater than \$176,735 and the required match will remain at \$58,912, although the total project cost may exceed \$235,647. The City of McFarland is responsible for covering the entire project cost. Site host must abide by the eligible expenses outlined in the Terms and Conditions. Compliance with ADA requirements are not eligible expenses for CEC funding.